Manulife 宏利

僱員強積金電子登記服務

為助僱主客戶化繁為簡，宏利提供網上功能「強積金計劃僱員電子登記服務」，
方便您於網上輕鬆處理強積金登記。

只需透過網上完成3個簡單步驟，即可為僱員登記：

1 登入宏利僱主網站並進入「僱員電子登記」頁面

2 輸入僱員初步資料

（系統將會自動透過電郵或短訊向相關僱員發出登記的邀請，同時提示他們填妥並提交登記）

3 確認及核對僱員提交的申請^

^ 經網上遞交員工資料後，您**無需**列印登記表格並郵寄或傳真予我們，以免重複遞交。

主要特點：

i) 方便跟進登記狀況

僱主可透過以下途徑查閱僱員的最新登記狀況：

a) 由系統發出至您登記電郵的信息，或

親愛的僱主：

截至2022年2月20日，貴公司在宏利僱員強積金電子登記網上平台的記錄狀態如下：

附屬計劃名稱：01***743-03

未能傳送的邀請數目：15

待僱主確認及提交的僱員登記申請數目：3

b)「宏利僱員強積金電子登記網上平台」（「電子登記網上平台」）的「僱員電子登記」主頁

ii) 電子登記網上平台設有分批遞交功能

僱主可一次過遞交最多50個申請個案，免卻逐一遞交的繁瑣流程。

瀏覽短片以了解更多有關僱員電子登記服務請情。

▶ **按此瀏覽**

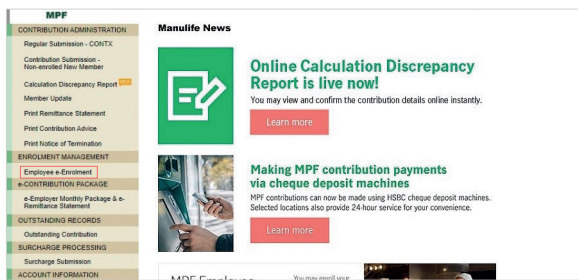e-Enrol demo

☺ **請立即體驗網上僱員登記服務的便利**

除可隨時上網進行僱員登記外，亦為環保出力！

MPF employee e-Enrolment service

With an aim to make things simple for our employer customers, Manulife provides the MPF employee e-Enrolment service, which is an online function to let you manage MPF enrolment at your fingertips

Enrolment can be done online via 3 simple steps:

1 **Login to Manulife employer website and go to "Employee e-Enrolment"**

2 **Input preliminary information of employee(s)**

(The system will automatically invite and remind your employee(s) to complete and submit e-Enrolment by email or SMS.)

3 **Confirm and verify the application submitted by your employee(s)^**

^ Once you have submitted employee's data online, you **DO NOT** need to print out the enrolment form and mail or fax it to us so as to avoid duplicate submission.

Key features:

i) **Facilitate to follow up on the enrolment status**
Employers can check out the latest enrolment status of employee(s) through:

a) the message sent from system to your registered email, or

b) the homepage of "Employee e-Enrolment" on "Manulife Employee MPF e-Enrolment portal" ("e-Enrolment portal")

ii) **Batch submissions function on e-Enrolment portal**
Employers can submit up to 50 applications in one go through this function to save the hassle of submitting them one by one.

Watch the video to learn more about employee e-Enrolment service.

(▶) **Click to watch**

e-Enrol demo

(☺) **Act now and experience the convenience of enrolling employees online**

you can do it anytime via internet whilst keeping the planet green!